We have created a staff preview of the challenge to encourage you to become familiar with the Summer Reading challenge and the Beanstack interface. The challenge is duplicated version of what is being offered to patrons. This document will walk you through how to "participate" in the challenge by logging reading minutes, participating in activity challenges, and writing book reviews.

## 1. Login to your library admin page

Since it is a "staff challenge" you will first have to log in to your library admin account. If you need a refresher on how to do this refer to this page.

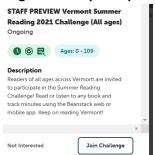
## 2. View Reader Experience

Once you are logged in, Click on "View Reader Experience" in the bottom right corner of the admin landing page.



Now you should be able to see a challenge that is called **STAFF PREVIEW - Vermont Summer Reading 2021 Challenge (All ages)** with the adult reader account attached to each admin account.

## 3. Register and "participate" in the challenge



The STAFF PREVIEW is a copy of the 2021 Summer Reading Challenge so you can get the reader experience before it is available to the public. Feel free to "log minutes read" and "participate" in the activity badges. You do not need to read or complete the activities to earn them for the preview. This intended to help you get a feel for the challenge so you can better promote it and incorporate it into your summer programming.

4. When you are done with the reader view you can click on the gear icon in top right corner to go back to the admin view by clicking "Admin Access".

## Vermont Summer Reading 2021 Challenge Staff Preview



5. Provide feedback – The challenge will not change significantly before June 1<sup>st</sup> but there may be a few minor changes made. We are especially looking for links to supporting materials for the STEM, art, and writing activity badges. Please email feedback and links to jonathan.l.clark@vermont.gov.